

General Assembly – Y4Y Quebec

March 24, 2018 at 16:00
Camp CoStudio, 4035, rue Saint-Ambroise, Montreal QC H4C 2E1

Notice of meeting : All members were convocated by e-mail. Several announcements were also made on the association's Facebook page.

1. Designate AGM Chair and Secretary

The meeting was opened at 16:05. On motion moved by Alexander Gordon, and seconded by Gabriela Navarrete-Rolls, and carried unanimously, Malcolm Lewis-Richmond was appointed to chair of the meeting, and Melanie Robertson to secretary.

2. Adopt Agenda

The agenda was adopted as presented.

3. Board Report

The chair presented the highlights of the past year. A committee was formed under the guidance of YES Montreal on March 25 and 26 2017. The committee was composed of : Malcolm Lewis-Richmond, Marian Pinsky, Ziona Eyob, Shae-Lynn Roberts, Melanie Robertson, Kenny Streule, Jonathan Patton and Alex Gordon. The mandate of this committee was to prepare a list of deliverables that could be completed in preparation of creating a youth group in Quebec to represent English-speaking youth. The deliverables were prepared and submitted to Canadian Heritage in the form of a grant proposal. A grant was awarded in August 2017 to undertake work on the specified deliverables. Recruitment of an interim board was undertaken. Christopher De Marco was hired as a staff coordinator for the group in October 2017.

A community roundtable was held at Hotel 10 in Montreal on November 4, 2017. Represented were QCGN, Ministère du conseil exécutif, PCH, VEQ, CHSSN, LEARN, ELAN, Coaster's, CAMI, Townshipper's and OCOL. On November 5, 2017 in Montreal, an interim board was elected. The interim board was :

Malcolm Lewis-Richmond, interim president and governance committee chair
Shae-Lynn Roberts, interim vice-president internal and consultations committee chair
Jonathan Patton, interim vice-president external and communications committee chair
Melanie Robertson, interim secretary
Alexander Gordon, interim board member
Jonathan Seifert, interim treasurer
Hayley Campbell, interim board member
Gabriela Navarrete-Rolls, interim board member
Kenny Streule, interim board member and launch event committee chair

A youth consultation process was undertaken. Consultations were held in New Carlisle, Saint Paul's River, La Tabatière, Montreal (Concordia University), Gatineau (Heritage Cegep), Lennoxville (Bishop's

University) and an online questionnaire was available. A gap analysis was prepared collating key issues for English-speaking youth in Quebec.

A launch event was held at Galerie Gora in Montreal on March 23, 2018. Approximately 15 organizations were represented at the event which brought together over 60 individuals.

A logo was created and adopted by the interim board, and promotional materials were created for the association's outreach activities. A URL was purchased, a website was created and the association received its federal incorporation on January 31, 2018.

Thanks to the support of YES Montreal, Y4Y Quebec has launched on the right foot. The association has promotional and marketing materials, a laptop, bylaws, social media profiles, a logo, a board structure for decision-making, community partners, policy-developing capacity, and more.

a. Highlights of 2017-2018 Finances

While accounting was managed by YES Montreal, the Y4Y Quebec finance committee had a hands-on approach to managing the association's finances. Key lessons were learned about managing an association's finances. Some highlights raised included :

- While room rentals for youth consultations had been budgeted, virtually all rooms were provided to us free of charge. This freed up additional funds for our promotion and advertising budget.
- Significant costs were saved by choosing a new hotel for the March 23-24, 2018 events, allowing the association to cover accommodations for more volunteers than initially planned.

4. Adopt Action Plan for 2018-2019 Fiscal Year

The action plan was presented. The highlights were as follows :

- Video project
- Outreach in 2 new regions
- Virtual platform
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The adoption of the action plan was moved by Jonathan Patton and seconded by Melanie Robertson, and unanimously approved by the members.

6. Election of Board Members

The nominations committee had accepted one application for each of the positions available. Thus, a motion was moved by Charles Orme and seconded by Alexander Gordon to elect the list of nominees as a block. The motion was carried unanimously and the following elections were approved :

Malcolm Lewis-Richmond – President
Jonathan Patton – Vice-President (internal)
Melanie Robertson – Vice-President (external)
Gabriela Navarrete-Rolls – Treasurer
Hayley Campbell -Secretary
Nicholas Gertler – Director of Communications
Ziona Eyob – Director of Policy
Alexander Gordon – Director of Outreach

Shae-Lynn Roberts – Director of Membership

Additionally, the following regional ambassadors were appointed on motion moved by Charles Orme and seconded by Alexander Gordon, carried unanimously.

Mary Lynne Loftus – Montréal
Jonathan Seifert – Laurentians
Jonathan Patton – Magdalen Islands
Holly Campbell – Outaouais
Samantha Côté – Eastern Townships

7. Varia

- Office Space :

Securing office space was identified as a priority for the new board. Members agreed to work on this and a followup would be made at the next board meeting.

- Staffing :

It was decided that a hiring committee would be created at the next board meeting. In the interim, criteria would be prepared for a job posting for a Director position.

- Phone Number

The question of which area code Y4Y Quebec should use was raised. It was dismissed as a minor concern.

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8. Adjournment

On motion moved by Malcolm Lewis-Richmond and seconded by Jonathan Patton, and unanimously carried, the meeting was adjourned at 16:36.